

Overview of M&A Transactions

Agenda

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Overview of M&A Structures

Two principal methods to acquire a business:

- **Asset Acquisition** (purchasing the assets of target entity)
- **Stock Acquisition** (purchasing the stock of target entity)

Factors to consider in deciding which structure is best:

- Tax considerations
- Commercial issues
- Third-party and corporate consents
- Deal process and timing

Overview of Asset Acquisitions

Buyer acquires specific assets and liabilities of target company

Considerations:

- Corporate structures of Buyer and Seller do not change
- Commercially more flexibility – Buyer has ability to pick and choose specific assets and liabilities
- Typically, more tax-beneficial to Buyer
- Risk that Buyer fails to purchase important assets
- More time consuming and can be more complicated depending on third-party consents and transfer mechanics
- Seller retains excluded assets, excluded liabilities

Overview of Stock Acquisitions

Buyer acquires the stock of target company from selling stockholders

Considerations:

- Target company becomes owned directly by Buyer
- Buyer acquires target company subject to all of its assets and liabilities
- Typically, more tax-beneficial to Seller

Anatomy of the Acquisition Agreement

Although there are various M&A structures, most acquisition agreements contain certain basic provisions:

- Preamble
- Recitals
- Definitions
- “Commercial Provisions”
- Representations & Warranties
- Covenants – Pre-Closing
- Closing Conditions
- Covenants – Post-Closing
- Indemnification
- Miscellaneous

Preamble, Recitals & Definitions

I. Preamble & Recitals

- Preambles describe who the parties are to the agreements
- Recitals refer to the "whereas" clauses that precede the main text of a contract
 - They provide a general idea about the contract to its reader, such as what the contract is about, who the parties are, and why the parties are signing the contract.
 - The recitals do not contain rights or obligations of the parties, but merely explain or introduce the nature of or background to the contractual relationship.

II. Definitions

- Specific meanings to particular words used in an agreement to avoid ambiguity in a separate definitions section. Some terms are defined in the body of the document rather than in the definitions section.

Commercial Provisions

III. Commercial Provisions

- Purchase Price/Form of Consideration
 - Cash
 - Stock
 - Promissory Note
 - Combination
- Timing/Closing
 - Simultaneous sign & close
 - Sign, with subsequent closing after satisfying closing conditions
- Depending on the structure of the deal, this section will describe what is being purchased, transferred, etc., and mechanics/instruments of transfer
 - **Asset Acquisition** - lists purchased assets, excluded assets, assumed liabilities, excluded liabilities, mechanics/instruments of transfer (bill of sale, assignment and assumption agreement, IP filings)
 - **Stock Acquisition** - describes the capital stock being purchased, mechanics/instruments of transfer (stock certificates, stock powers, lost securities/affidavits), and treatment of outstanding stock options, warrants, and other equity-linked arrangements

Commercial Provisions (cont'd)

III. Commercial Provisions

- Escrows/Holdbacks
 - Buyers often require that a portion of the purchase price be held back or placed in escrow to secure post-closing obligations of the Sellers (such as purchase price adjustments and indemnification obligations)
 - Where one or more third party escrow accounts are to be utilized, a separate escrow agreement will govern the terms and conditions on which such escrowed property are to be held and distributed by the escrow agent (usually a bank/financial institution)
 - Depending on the type of consideration, think about a different form of escrow/holdback (i.e., holdback of stock to be issued as consideration)
- Purchase Price Adjustments
 - Mechanisms used to ensure that the purchase price paid at closing accurately reflects the equity value of the target business as of the time of closing
 - Can be based on a number of factors –net working capital, revenue, net worth, value of specific assets
 - Parties need to ensure an agreed upon financial accounting methodology to properly measure the specific adjustment metric
- Earn-Outs
 - Typically, one or more contingent payments after closing based on certain targets to be met within a certain period
 - Targets may be financial or non-financial
 - Highly negotiated

Representations & Warranties

IV. Representations & Warranties

- Statements of fact and assurances made by the parties
 - Seller and/or the target are providing a description of the property being sold, the underlying business, and the company's financial condition; also serves as additional diligence/comfort for Buyer
 - Buyer is basically providing comfort that it can consummate the transaction
- Allocates risk related to the condition of the target business
- Indemnification
- Closing/Termination
 - Applicable with a signing and subsequent closing – risk that the representations and warranties provided by Seller/company at signing will not continue to be true as of closing
 - Buyer will typically want a “bring-down” that the representations and warranties are still true as of closing
 - If the representations and warranties are generally not true as of closing, then Buyer does not have to close

Representations & Warranties (cont'd)

IV. Representations & Warranties

- “Typical” Seller/Company Representations:
 - Organization and Good Standing
 - Authorization of Agreement
 - Ownership and Transfer of Shares/Assets
 - Capitalization
 - No Conflicts; Third-Party Consents
 - Financial Statements
 - Undisclosed Liabilities
 - Absence of Certain Changes
 - Material Contracts
 - Environmental
 - Title to Assets
 - Condition/Sufficiency of Assets
 - Real Property
 - Compliance with Laws
 - Employee Matters/Employee Benefit Matters
 - Intellectual Property
 - Taxes
 - Insurance
 - Litigation
 - Related Party Transactions
 - FCPA
 - Brokers
 - Full Disclosure

Representations & Warranties (cont'd)

IV. Representations & Warranties

- Buyer's representations and warranties serve different purpose than the ones provided by Seller/company
- Seller wants comfort that Buyer can enter into the transaction and can close the deal and pay the purchase price
- Some reciprocal representations; depending on form of consideration (i.e., Buyer stock or promissory note), Buyer may be required to provide additional core representations such as:
 - Capitalization
 - Financial Statements
 - Solvency
 - Undisclosed Liabilities
 - Litigation
 - Taxes

Representations & Warranties (cont'd)

IV. Representations & Warranties

- Scope and Limitations of Representations and Warranties – allocates risk between Seller and Buyer:
 - Materiality Qualifiers
 - “Material Adverse Effect” or “MAE” – defined term in agreement; forward-looking in nature; very substantial change for the worse
 - “Material” – more broad; rarely defined
 - “Knowledge” Qualifiers
 - “Actual” vs. “constructive knowledge”
 - “Reasonable inquiry” vs. “Due inquiry”
 - Time Limitations/Survival
 - Disclosure Schedules – Purposes:
 - Affirmative disclosure: to provide information about the target business
 - Negative disclosure: to provide exceptions to the representations and warranties
 - R&W Insurance (see Indemnification)

Covenants

V. Covenants – Pre-closing

- Applicable to agreements with signing and subsequent closings
 - Imposes obligations to get deal closed
 - Provides assurances that the target company will be operated in the ordinary course of business and will be in “same condition” at closing as it was at signing
 - Provides protection that certain actions will not be taken prior to closing
- Level of obligation - “best efforts” vs. “commercially reasonable efforts”
- Risks that could prevent deal from closing
 - Government injunction/lawsuit
 - Regulatory approvals
 - Third-party consents
 - MAE

Covenants (cont'd)

V. Covenants – Pre-closing

- Affirmative covenants: promises to perform – typical covenants include:
 - Provide access to Buyer to books and records to allow Buyer to learn more about the business, to prepare to own
 - Operate the target company in the ordinary course of business
 - Maintain good relationships with customers and suppliers
 - Maintain assets and properties of target company owned/used by target company in current condition, subject to reasonable wear and tear
 - Perform all obligations under contracts relating to properties, assets, and business
 - Comply with applicable laws
 - Make HSR/other governmental filings
 - Provide access to information
 - Seek third-party consents
 - Seek stockholder approval
- Negative covenants: refrain from performing – typical covenants include:
 - Not to make capital expenditures over a certain dollar threshold
 - Not to acquire or dispose of businesses, material assets, or equipment
 - Not to change accounting practices, procedures, or methodologies
 - Not to amend, modify, or enter into any material agreements
 - Not to declare dividends or distributions
 - Confidentiality and publicity
 - Implement “No-Shop” and “Go Shop” clauses (public company/fiduciary duties)

Closing Conditions/Termination Rights

VI. Closing Conditions/Termination Rights

- Applicable to agreements with signing and subsequent closings
 - Mutual conditions to parties' obligations to close
 - One-way conditions
 - Buyer's obligation to close
 - Seller's obligation to close
- Failure to satisfy closing conditions provides other party with a right to "walk away" from the deal and not close; does not provide a separate cause of action
- Seller seeks certainty of deal closing so it will resist conditions that are not within its control, such as third-party consents
- Buyer seeks conditions to protect it from buying a business that has materially changed or that cannot be operated post-closing because of required third-party consents or other restrictions that have not been obtained or cleared

Closing Conditions/Termination Rights (cont'd)

VI. Closing Conditions/Termination Rights

- Typical Mutual Conditions:
 - No governmental orders that make the transaction illegal
 - Other applicable governmental approvals
- Typical Conditions to Obligations of Buyer:
 - “Bring-down” of representations and warranties
 - Compliance with acquisition agreement/performance of Seller’s covenants
 - No MAE
 - No litigation
 - Third-party consents
 - Deliverables of closing certificates (compliance, secretary, FIRPTA)
- Conditions to Obligations of Sellers – typically same as Buyer, but Seller is most concerned with receiving purchase price payment

Closing Conditions/Termination Rights (cont'd)

VI. Closing Conditions/Termination Rights

- Typical Termination Rights:
 - Transaction is enjoined by law or a regulator
 - Either party materially breaches
 - Failure to close by “outside date”
 - Failure to close when all conditions have been satisfied (less standard; more common when outside financing involved)
- Public company deals often entail additional termination triggers, including breaches no shop covenants
- Termination triggers often tied to specific avenues of recourse

Other Covenants

VII. Covenants – Post-Closing

- Restrictive covenants
 - Confidentiality, noncompetition, nonsolicitation
- Other covenants
 - Tax matters
 - Filings, elections, contests
 - Cooperation and exchange of information
 - Tax treatment/indemnification payments
 - Employment matters
 - Benefit plan transitions
 - Severance obligations
 - Parachute payments
 - WARN Act
 - Books and records
 - Indemnification/D&O insurance
 - Litigation assistance/further assurances
- Transition services

Indemnification

VIII. Indemnification

- Post-closing remedy for losses incurred – resulting from breaches of representations, warranties, covenants, specific liabilities, or other agreements in the acquisition agreement
- Allocates risk of loss between Seller and Buyer
- Key Points:
 - Time Limitations/Survival Post-Closing
 - Survival period for representations and warranties ranges – from 6 months to 2 years (buyers typically want the survival period to last at least through the completion of one audit cycle of financial statements)
 - Certain representations last longer – surviving indefinitely or until the expiration of the applicable statute of limitations (organization/authority, capitalization, title, taxes, environmental matters, ERISA)
 - Survival of Covenants – preclosing covenants typically expire at closing; post-closing covenants typically survive indefinitely or until performance is fulfilled
 - Definition of “Losses”
 - Buyer seeks to have broader definition; third-party claims
 - Seller seeks to have narrow definition to minimize indemnification obligations; seeks to exclude incidental, consequential, special, or indirect damages, including lost profits

Indemnification (cont'd)

VIII. Indemnification

- Key Points (cont'd):
 - Limitations on Indemnification
 - Baskets, mini-baskets, deductibles
 - Caps
 - Materiality scrapes
 - Anti-Sandbagging/Effect of Knowledge
 - Knowledge by Buyer that a Seller representation and warranty is inaccurate
 - Seller's ability to update disclosure schedules and effect on indemnification
 - Other Limitations/Remedies
 - Impact of insurance/tax benefits
 - Indemnification escrow
 - Exclusive remedies
 - Multiple sellers – joint and several liability vs. several and not joint liability (pro rata)
 - Mechanics of Claims/Indemnification Procedure
 - R&W Insurance
 - Current practice
 - Impact on negotiating representations and warranties, indemnification
 - Diligence undertaking by insurance company
 - Role of broker

Miscellaneous Provisions

- Termination
- Merger/Integration Clause - Entire Agreement; No Other Terms
- Expenses
- Notices
- Severability
- Governing Law/Jurisdiction; Waiver of Jury Trial
- Successors and Assigns
- Amendment
- Construction of Agreement – Construed as Jointly Drafted
- No Third-Party Beneficiaries